

Position Profile

March 2021

Position: Procurement Manager

Client: International Construction Chemicals Company

Reporting Line: Supply Chain Director

Main Purpose of Job:

- This role is responsible for managing the procurement of \$70M in spend for direct, indirect materials and services including support of operational, continuous improvement, and strategic sourcing activities

Responsibilities: Strategic Sourcing

- Develop, manage and implement proactive strategic sourcing strategies for materials and services managed to achieve target KPI
- Align sourcing strategies with Corporate Procurement, businesses, and key stakeholder goals
- Conduct RFQ/RFP's and negotiations with suppliers to deliver the highest value for Company
- Benchmark materials and drive cost savings projects for materials and services managed to achieve KPI
- Create local sourcing and price management strategies aligned with key objectives
- Identify, develop, and lead qualification of new suppliers to reduce risk and drive the highest value

Product Management and Supplier Performance Management

- Monitor key cost drivers for materials managed and plan procurement strategy to achieve KPI
- Monitor, track, and improve supplier performance in terms of pricing, OTIF, service
- Responsible for accuracy of the information in ERP and other corporate systems
- Support new vendor and material requests in ERP for new products, product transfers, and acquisitions
- Possesses very good knowledge of ERP and follows Procurement policies and procedures
- Coordinate with other departments to reduce non-value-added work related to procure to pay process
- Work in a professional and ethical manner with suppliers and others at Company

Internal Relationship Management

- Works closely with internal customers and stakeholders for all aspects of the procurement process
- Focuses on improving internal efficiency and procurement compliance
- Provides monthly updates to Manager and key stakeholders for materials managed
- Responsible for a formal presentation on a regular basis on cost reduction activities, process improvements, and their implementation along with their cost benefits.
- Communicates in an open-minded and multicultural friendly environment
- Support Company's Product Creation Process (PCP) for all aspects of the product life cycle, especially new product introductions and interactions with suppliers to onboard new suppliers and materials
- Travel as necessary to regional procurement meetings, supplier audits, and Company plants



Qualifications:

- Education: Bachelor's degree (Chemical background preferred)
 - Cross-functional experience in procurement and/or sales for a specialty chemical company a plus
 - Good command of English, international experience a plus
 - Excellent commercial acumen and negotiation skills
 - Proven track record for cost reductions and project management
 - Self-motivated, demonstrated leadership, result-orientated
 - Knowledge of ERP systems, M/S Office
 - Can drive
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